



# July 29-30, 2022 Vendor Application

Office Use: Rec'd _____ Pmt _____ Assigned Space _____
--

Thank you for your interest in participating as a vendor at the 2022 Star Valley Quilt Trail Show. Please read the information below, complete the form and return it with a booth picture and your payment. We suggest that you keep a copy of this form for your own records.

- Vendors will be assigned booths as we receive their application and payment. The deadline for applications is June 1, 2022.
- Approved vendors will be listed on our website with a link to your website, in the show program, and on our Google Maps.
- Fee for a 10x10 booth is \$100.00. Cancellation Policy: fee is 50% refundable if received prior to May 15, 2022. Fees received after that are non-refundable. Fees 100% refundable if SVQT cancels the show.
- A 10' x 10' vendor booth receives (1) 8-foot table, 2 chairs, 1 electrical hook-up (if needed), an 11" x 17" booth sign, and 4 badges *maximum* for you and your staff. Parking is free. All booths will be indoors. All indoor locations will be locked daily after the show. There will be no entry after the doors are locked.
- Set-up is July 28<sup>th</sup>, 9 am to 4 pm. All vendors must be set up by 9:00 am on July 29<sup>th</sup>. Vehicles must be removed to an appropriate parking location.
- Booth must be open during stated show hours and tended by vendor at all times.
- Booth may not be taken down until show closes.
- All vendors are required to wear show badges at all times beginning July 28th through July 30th when inside the show locations. Your badges will be in your welcome bag at your designated location.
- Insurance and liability are the full and sole responsibility of the vendor; vendor is required to show proof of liability insurance if requested.
- Security and safety are taken very seriously by the SVQT. Vendors are required to enter and exit through designated doors. No exit doors may be propped open during show hours.
- All doors, fire pulls, emergency lights, and aisles shall be kept clear according to the Fire Marshall.
- Lunch options are limited in the valley. We will provide a sandwich box lunch if selected.
- Please complete the form below, sign it, and return it with a booth picture and your check payable to Star Valley Quilt Trail:

Star Valley Quilt Trail – Vendor Form  
72 North Branch 7027  
Star Valley Ranch, WY 83127

Business Name:
Address:
Contact Name:
Business Phone: Cell Phone:
Email:
Company Website:
General description of items to be sold or services:
I will need electricity: _____
# of Badges: _____ (4 maximum)
Badge Names: _____
_____
_____
_____
Fee (2 days) <b>\$100.00 must accompany this form</b>
10' x 10' space                      \$100.00
Lunch \$6.50/person/day _____
Total Amount Due                      _____
<b>I HAVE READ THE WEBSITE INFORMATION AND THESE GUIDELINES AND AGREE TO ABIDE.</b>
<b>SIGNATURE</b> _____
_____
<b>Date</b> _____